

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
April 16, 2015**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on April 16, 2015 at the District's facility located at 2835 Crescent Springs Road, Erlanger, Kentucky. All Commissioners were present, except for Commissioner Collins. Also present were Amy Kramer, Jack Bragg, Kyle Ryan, Lindsey Rehtin, James Sparrow, CPA, Marshall Dosker and Brian Dunham.

Chairperson Sommerkamp called the meeting to order at 12:33 p.m., and Lindsey Rehtin led the pledge of allegiance.

The Commissioners reviewed correspondence received and articles published since the last board meeting, which was a Special Meeting on March 31, 2015.

James C. Sparrow, CPA of Rankin, Rankin & Company, presented its December 31, 2014 audit report of the District to the Commissioners. Mr. Sparrow noted that the District was again receiving an unqualified opinion. On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Commissioners accepted the December 31, 2014 audit report prepared by Rankin, Rankin and Company.

On motion of Commissioner Cunningham, seconded by Commissioner Wagner, the Commissioners unanimously approved the minutes for the Special Board of Commissioners meeting held on March 31, 2015.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period March 1, 2015 through March 30, 2015. On motion of Commissioner Spaulding, seconded by Commissioner Cunningham, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of March 2015.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Commissioners unanimously approved accepting the proposal by and entering into the engineering services agreement with Viox & Viox, Inc. to design the Latonia Lakes Water Main Replacement Project, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Macke, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Glenwood Electric for the Waterworks Rd Pump Station VFD replacement project with a project budget of \$60,000, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Spaulding, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Bray Trucking, Inc. for the Aggregate Materials, and authorized staff to execute the appropriate documents.

On motion of Commissioner Macke, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to GM Pipeline Inc. for the North Fort Thomas Avenue Phase II Water Main Replacement Project with a total project budget of \$510,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to the Fred A. Nemann Company for the 7th Avenue Phase II Water Main Replacement Project with a total project budget of \$265,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Cunningham, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Jack Gemmer and Sons, Inc. for the Buttermilk Pike Water Main Replacement Project with a total project budget of \$130,000, and authorized staff to execute the appropriate documents.

The Commissioners reviewed the District's financial reports and Department reports. As part of his financial report, Mr. Bragg provided an overview of a possible revenue adjustment and indicated that a more detailed presentation would take place in one or more future meetings. Mr. Bragg also detailed the allocation of the raises among the employees based on review categories. As part of her report, Ms. Kramer reviewed with the Commissioners the status of on-going projects within the 2014 5-Year Capital Budget and operating budget, including noting that there were no change orders since the last board meeting.

Other matters of a general nature were discussed, including, Mr. Lovan providing the Board with an update on the recent meeting between the District and SD1 staffs and AUS regarding the feasibility of the District providing SD1's billing services.

On a motion by Commissioner Spaulding, seconded by Commissioner Wagner, the meeting was adjourned at 2:03 p.m.

CHAIRMAN

SECRETARY