

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
June 25, 2015**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on June 25, 2015 at the District's facility located at 2835 Crescent Springs Road, Erlanger, Kentucky. All Commissioners were present, except for Commissioner Collins. Also present were Ronald Lovan, Jack Bragg, Amy Kramer, John Scheben, Kyle Ryan, Bob Buhrlage, Kim Clemons, Ted Zalla of USI/Midwest, and Michael Nitardy of Frost Brown Todd LLC.

Chairperson Sommerkamp called the meeting to order at 12:30 p.m., and Bob Buhrlage led the pledge of allegiance.

The Commissioners reviewed correspondence received and articles published since the last board meeting, which was a Regular Meeting on May 21, 2015.

On motion of Commissioner Macke, seconded by Commissioner Cunningham, the Commissioners unanimously approved the minutes for the Regular Board of Commissioners meeting held on May 21, 2015.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period May 1, 2015 through May 31, 2015. On motion of Commissioner Wagner, seconded by Commissioner Spaulding, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of May, 2015.

On motion of Commissioner Wagner, seconded by Commissioner Macke, and after discussion, the Commissioners unanimously approved the District's engagement of Horan as the District's Broker of Record as of January 1, 2016, and authorized staff to execute any required documents to effectuate an orderly transition from the District's existing Broker of Record to Horan.

On motion of Commissioner Spaulding, seconded by Commissioner Cunningham, the Commissioners unanimously approved the Board's adoption of the written Resolution prepared by Peck, Shaffer & Williams, a division of Dinsmore & Shohl, LLC, which approves and authorizes the Assistance Agreement and authorizes the Chairperson and Secretary of the District to execute necessary documents or agreements and to otherwise act on behalf of the District to effect such financing.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a

contract to Lykins Oil for diesel fuel for the period of July 16, 2015 through July 15, 2016, with the option to extend the contract for up to three additional one-year terms, and authorized staff to execute the appropriate documents.

On motion of Commissioner Spaulding, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District entering into an amendment to the engineering services agreement with HDR, Inc. for the additional easements for Phase 1 and additional design services for Phase 2 for the Kenton County Unserved Water Project 2012, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District's acceptance of the proposal by and entering into an engineering services agreement with KZF Design, Inc. to design the Lincoln Road Water Main Replacement Project, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Jack Gemmer & Sons, Inc. for the East Southgate Avenue Water Main Replacement with a total project budget of \$125,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Spaulding, seconded by Commissioner Macke, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to GM Pipeline, Inc. for the Lakeside Park 2015 Water Main Replacement with a total project budget of \$370,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Commissioners unanimously authorized the staff to file a rate case application with the Public Service Commission for an adjustment of rates.

The Commissioners reviewed the District's financial reports and Department reports. As part of her report, Ms. Kramer reviewed with the Commissioners the status of on-going projects within the 2014 5-Year Capital Budget and operating budget, including providing an update regarding a change order since the last board meeting.

Mr. Lovan advised the board of an upcoming work session with Sanitation District No. 1 at its offices.

Other matters of a general nature were discussed.

On a motion of Commissioner Spaulding, seconded by Commissioner Cunningham, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(b) to discuss the future sale of the Dixie Highway property in order to protect the value of the property to be sold. The executive session commenced at 2:41 p.m. and ended at 2:51 p.m.

On a motion by Commissioner Cunningham, seconded by Commissioner Spaulding, the meeting was adjourned at 2:51 p.m.

CHAIRMAN

SECRETARY

0008168.0617439 4836-1304-0164v1