

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
September 17, 2015**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on September 17, 2015 at the District's facility located at 2835 Crescent Springs Road, Erlanger, Kentucky. All Commissioners were present, except for Commissioner Collins. Also present were Ronald Lovan, Jack Bragg, Steve Broering, John Scheben, Amy Kramer, Chris Bryant and Brian Dunham.

Chairperson Sommerkamp called the meeting to order at 12:40 p.m., and John Scheben led the pledge of allegiance.

The Commissioners reviewed correspondence received and articles published since the last board meeting, which was a Regular Meeting on August 20, 2015.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Commissioners unanimously approved the minutes for the Regular Board of Commissioners meeting held on August 20, 2015.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period August 1, 2015 through August 31, 2015. On motion of Commissioner Cunningham, seconded by Commissioner Spaulding, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of August, 2015.

On motion of Commissioner Spaulding, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Lykins Contracting, Inc., for the Madison Pike Phase 1 Hydraulic Improvement Project with a project budget of \$1,991,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Macke, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Wessel Lawn Care, for the annual snow and ice removal at District facilities for one year with two one-year options to extend at the District's discretion, and authorized staff to execute the appropriate documents.

On motion of Commissioner Macke, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Jack Gemmer & Sons, Inc., for the Washington Avenue and Vine Street Water Main

Replacement Project with a project budget of \$350,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Paymentus, for the Electronic Bill Presentment and Payment Absorbed Fee model bid, including Alternate D of the bid, for a single one-year term with the option to extend at the District's discretion for up to four additional one-year terms, and authorized staff to execute the appropriate documents.

The Commissioners reviewed the District's financial reports and Department reports. As part of her report, Ms. Kramer reviewed with the Commissioners the status of on-going projects within the 2014 5-Year Capital Budget and operating budget, including providing an update on the two change orders incurred since the last board meeting.

Other matters of a general nature were discussed.

On a motion of Commissioner Spaulding, seconded by Commissioner Wagner, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(c) to discuss pending or proposed litigation against the District and to protect the District's legal interests and strategy in connection with such litigation. The executive session commenced at 2:04 p.m. and ended at 2:55 p.m.

On a motion by Commissioner Spaulding, seconded by Commissioner Cunningham, the meeting was adjourned at 2:55 p.m.

CHAIRMAN

SECRETARY