

**Northern Kentucky Water District
Board of Commissioners Meeting
March 17, 2016**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on March 17, 2016 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky. All Commissioners were present, except for Commissioner Collins. Also present were Amy Kramer, Kim Clemons, Mary Carol Wagner, Kyle Ryan, Lindsey Rechtin, John Scheben, Jeff Schuchter, Jenna Canafax and Brian Dunham.

Chairperson Macke called the meeting to order at 8:30 a.m., and Lindsey Rechtin led the pledge of allegiance.

The Board recognized and thanked Commissioner Sommerkamp for her past 2 years of service as Chairperson of the District.

The Board reviewed correspondence received and articles published since the last regular Board meeting on February 18, 2016.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Commissioners unanimously approved the minutes for the regular Board meeting held on February 18, 2016.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period February 1, 2016 through February 29, 2016. On motion of Commissioner Cunningham, seconded by Commissioner Wagner, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of February 2016.

On motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to CE Power Solutions LLC for High Voltage Maintenance for a three-year period with a total project budget of \$85,800, and authorized staff to execute the appropriate documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Wagner, the Commissioners unanimously authorized the District's acceptance of the bids by and awarding contracts for distribution inventory materials from the vendors listed in the bid summary attached, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Spaulding, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Wiseway Supply for the purchase of 3/4-inch copper and the 1-inch copper service piping, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, contingent upon the Kenton County Fiscal Court proceeding with the overall project, the District is authorized to enter into an agreement with Kenton County whereby the District will reimburse Kenton County up to \$1,373,973.25 for the Latonia Lakes Water Main Replacement portion of the project (with a total District project budget of \$1,856,415), and authorized staff to execute the appropriate contract documents consistent with same.

On motion of Commissioner Spaulding, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Jack Gemmer & Sons, Inc., for the proposed 8-inch Water Main Replacement Project/Fire Protection Upgrade along Winchester Ave. from East 33rd Street to Marathon Petroleum Co., Covington, Kentucky, with a total project budget of \$40,000, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's increase of the project budget to \$415,000 and accept the base bid from and awarding the contract to Fred A. Nemann Co. for the Fort Thomas Treatment Plant South Reservoir Drainage Project, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to TT Maintenance and Contracting Inc. for the Holton Drive Water Main Replacement with a total project budget of \$255,000, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Cunningham, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to the Fred A. Nemann Company for the East Lakeside Avenue Water Main Replacement Project with a project budget of \$155,000, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the engineering services agreement with CT Consultants to design the Blossom Lane Water Main Replacement Project, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District's acceptance of the engineering services agreement with Erpenbeck Consulting Engineers to design the Echo Hills and Licking Pike Water Main Replacement Project, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's adoption and authorization of the

Resolution prepared by Dinsmore & Shohl, LLP, which approves and authorizes the Assistance Agreement and authorizes the President and Secretary of the District to execute necessary documents or agreements and to otherwise act on behalf of the District to effect such financing.

The Commissioners reviewed the District's financial reports and Department reports. As part of her report, Ms. Kramer reviewed with the Commissioners the status of on-going projects within the 2015 5-Year Capital Budget, including highlighting that there were no change orders since the last Board meeting and highlighting the expenses incurred to date.

On motion of Commissioner Spaulding, seconded by Commissioner Wagner, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(c) to discuss pending or proposed litigation against or on behalf of the District and to protect the District's legal interests and strategy in connection with such litigation. The executive session commenced at 10:03 a.m. and ended at 10:59 a.m. The Board then came back into open session.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(c) to discuss pending or proposed litigation against or on behalf of the District and to protect the District's legal interests and strategy in connection with such litigation. The executive session commenced at 10:59 a.m. and ended at 11:17 a.m.

At 11:05 a.m., Commissioner Spaulding left the meeting.

Other matters of a general nature were discussed.

Chairperson Macke adjourned the meeting at 11:17 a.m.

CHAIRMAN

SECRETARY