

**Northern Kentucky Water District
Board of Commissioners
Special Meeting
July 21, 2016**

A special meeting of the Board of Commissioners of the Northern Kentucky Water District was held on July 21, 2016 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky. All Commissioners were present. Also present were Colleen Medert, Kim Clemons, Jenna Canafax, Matt Piccirillo, Amy Kramer, Rusty Collinsworth, Chris Bryant, Vince DiGirolamo, Lindsey Rechtin, Jeff Schuchter, Mary Bach, Ann Voss, Rob Gripshover, Lester Beckner, Ron Lovan, and Brian Dunham.

Chairperson Macke called the meeting to order at 12:13 p.m., and Jenna Canafax led the pledge of allegiance.

The Board recognized and thanked the Paymentus Implementation Team consisting of District employees, Chris Bryant, Vince DiGirolamo, Mary Bach, and Colleen Medert, for their successful implementation of the new Paymentus online payment system.

The Board recognized and congratulated District employee, Ann Voss, on her receipt of the "Customer Service 2016 Award of Excellence" at the 2016 KY/TN Section Water Professionals Conference.

The Board recognized and congratulated the District's Tappers team consisting of District employees, Les Beckner, Rob Gripshover, Jarrod Mills, and Mark Tischner, on their seventh straight first-place win in the tapping competition at the 2016 KY/TN Section Water Professionals Conference. They will represent Kentucky and Tennessee in the upcoming national competition.

The Board reviewed correspondence received and articles published since the last special Board meeting on May 19, 2016.

On motion of Commissioner Cunningham, seconded by Commissioner Wagner, the Commissioners recognized the dedicated service of Commissioner Collins and unanimously approved the following Resolution and Order Honoring Andrew C. Collins:

Whereas, Drew Collins has provided dedicated service from October 28, 2003 to August 28, 2007, and July 24, 2012 to July 31, 2016, to the Northern Kentucky Water District and the community served by the District as a member of the Board of Commissioners, and holding the offices of Chair, Vice-Chair, Secretary, and Treasurer, and

Whereas, it is the intention of the District to recognize Drew Collins for his long and distinguished record of service and his effective use of knowledge and experience to

commendably and to the very best of his ability with honor, integrity and dignity serve the District and its constituents as a faithful public servant;

Now, therefore, the Board of Commissioners hereby recognizes the years of dedication and service given by Drew Collins and formally extends congratulations to Drew for his service;

And Does Extend best wishes to Drew Collins for success in all his future endeavors both professionally and personally.

This Resolution and Order shall be in full force and effect from and after its adoption at a properly held meeting of the Northern Kentucky Water District Board of Commissioners this 21st day of July 2016.

On motion of Commissioner Collins, seconded by Commissioner Sommerkamp, the Commissioners, unanimously approved the minutes for the special board meeting held on May 19, 2016.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period May 1, 2016 through May 31, 2016. It was noted that both the Chairperson and Treasurer of the District monitor the check register weekly. On motion of Commissioner Wagner, seconded by Commissioner Spaulding, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of May, 2016.

On motion of Commissioner Sommerkamp, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Univar USA, Inc. for the purchase of sodium hypochlorite, with a total project budget of \$200,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Spaulding, seconded by Commissioner Collins, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Rose Excavating and Development, Inc., for the E. Southern Avenue and Myrtle Avenue Water Main Replacement Project with a project budget of \$235,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the proposed change of \$22,201, from GM Pipeline, Inc. for the Dayton Route 8 Water Main Replacement Project with a project budget of \$550,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's purchase of the vehicles and equipment highlighted in the bid tabulation, authorized the identification of the 24 vehicles and equipment listed as being retired as being surplus property, and authorized the sale of the surplus property in accordance with the District's Sale or Disposal of District Property policy.

The Commissioners reviewed the District's financial reports and Department reports. As part of her report, Ms. Kramer reviewed with the Commissioners the status of on-going projects within the 2015 5-Year Capital Budget, including highlighting the change orders since the last Board meeting and highlighting the expenses incurred to date. Ms. Kramer also gave an update of Flint, Michigan-related lead issues.

The Commissioners discussed its current fiscal agent services and pending refinance. On motion of Commissioner Spaulding, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's authorization to proceed with issuing and evaluating Requests for Proposals for the provision of fiscal agent and bond counsel services to the District.

Other matters of a general nature were discussed.

On motion of Commissioner Cunningham, seconded by Commissioner Spaulding, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(c) to discuss pending or proposed litigation against or on behalf of the District and to protect the District's legal interests and strategy in connection with such litigation. The executive session commenced at 2:05 p.m. and ended at 2:09 p.m. The Board then came back into open session.

On motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(c) to discuss pending or proposed litigation against or on behalf of the District and to protect the District's legal interests and strategy in connection with such litigation. The executive session commenced at 2:10 p.m. and ended at 2:35 p.m. The Board then came back into open session.

On motion of Commissioner Spaulding, seconded by Commissioner Wagner, the meeting was adjourned at 2:36 p.m.

CHAIRMAN

SECRETARY