

**Northern Kentucky Water District
Board of Commissioners
Special Meeting
August 18, 2016**

A special meeting of the Board of Commissioners of the Northern Kentucky Water District was held on August 18, 2016 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky. All Commissioners were present. Also present were Kyle Ryan, Jeff Schuchter, Jenna Cannafax, Kim Clemons, Lindsey Rehtin, Amy Kramer, Vince DiGirolamo, Ron Lovan, and Brian Dunham.

Chairperson Macke called the meeting to order at 12:13 p.m., and Commissioner Koester led the pledge of allegiance. Chairman Macke welcomed Commissioner Koester back to the Board.

The Board reviewed correspondence received and articles published since the last special Board meeting on July 21, 2016.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Commissioners unanimously approved the minutes for the special Board meeting held on July 21, 2016.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period July 1, 2016 through July 31, 2016. On motion of Commissioner Cunningham, seconded by Commissioner Sommerkamp, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of July, 2016.

On motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's renewal of the Lucity IMS annual seat licenses and Constant Connection maintenance agreement in the amount of \$21,128.59, and subsequent annual renewals, provided that same do not increase more than 5% over the prior year, and authorized the President/CEO or his/her designee to execute such documents and make such payments on behalf of the District consistent therewith, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Atlas Manufacturing Co., Inc., for the Construction Services contract for the Licking River Traveling Screen Replacement project, with a total project budget of \$200,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Koester, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a

contract to the Fred A. Neuman Company for the Erlanger Road Water Main Replacement project, with a total project budget of \$240,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Building Crafts, Inc. for the Ohio River Pump Station No. 2 Rehabilitation Project, with a total project budget of \$2,000,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Koester, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Leak Detection Technical Solutions, LLC for the Leak Detection Services, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's authorization and adoption of the Resolution for the 2015 SRF Assistance Agreement prepared by Dinsmore & Shohl, and authorized the President and Secretary of the District to execute the necessary documents or agreements and to otherwise act on behalf of the District to effect such financing.

On motion of Commissioner Spaulding, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Jack Gemmer and Sons, Inc. for the Highland Ridge Apartments Water Service Project, with a total project budget of \$70,000, and authorized staff to execute the appropriate documents.

Mr. Dunham advised the board that he was excusing himself from the meeting due to his firm's submittal of a response to the bond counsel request for qualifications and proposal, and left the board room at approximately 1:00 p.m. Staff made a presentation on bond counsel and fiscal agent proposals received. A thorough discussion followed. Thereafter, on motion of Commissioner Koester, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the proposal by and awarding a contract to Dinsmore & Shohl for bond counsel services and Ross, Sinclair & Associates for fiscal agent services for a period of three years with the option to cancel either or both of such engagements at any time after the first year. Mr. Dunham then returned to the meeting at approximately 1:45 p.m.

The Commissioners reviewed the District's financial reports and Department reports. As part of her report, Ms. Kramer reviewed with the Commissioners the status of on-going projects within the 2015 5-Year Capital Budget, including highlighting the change orders since the last Board meeting and highlighting the expenses incurred to date. Ms. Kramer also gave an update of Flint, Michigan-related lead issues.

Other matters of a general nature were discussed.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(c) to discuss pending or proposed litigation against or on behalf of the District and to protect the District's legal interests and strategy in connection with such litigation. The executive session commenced at 2:06 p.m. and ended at 2:10 p.m. The Board then came back into open session.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the meeting was adjourned at 2:10 p.m.

CHAIRMAN

SECRETARY

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