

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
March 16, 2017**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on March 16, 2017 at the Northern Kentucky Water District located at 2835 Crescent Springs Road, Erlanger, Kentucky. All Commissioners were present, except for Commissioner Koester. Also present were Ron Lovan, Lindsey Rehtin, Amy Kramer, Stacey Kampsen, Kyle Ryan, Dave Enzweiler, Kim Clemons and Brian Dunham.

Chairperson Macke called the meeting to order at 12:11 p.m., and John Scheben led the pledge of allegiance.

The Board reviewed correspondence received and articles published since the last regular Board meeting on February 16, 2017.

On motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the minutes for the regular board meeting held on February 16, 2017, subject to the following changes: (i) clarifying that Commissioner Macke abstained from both the discussion and the vote for the grounds maintenance of the pump stations and water towers, and (ii) clarifying the name of the approved Water Main Extension Project as the NKWD-Kenton County Unserved Water Project 2012 (Sub-District M – Phase 2).

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the periods February 1, 2017 through February 28, 2017. On motion of Commissioner Wagner, seconded by Commissioner Cunningham, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of February, 2017.

On motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the bid by and awarding a contract to Anderson Contractors for the Bromley Tank Gravity Wall, with a total project budget of \$50,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Commissioners unanimously approved the base bid and alternate bid item by and awarding the contract to LC United for the Dayton Tank Rehabilitation project, with a total project budget of \$350,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Cunningham, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District entering into a month-to-month lease agreement with the City of Highland Heights for the parcel along Martha Layne Collins in

Highland Heights, Kentucky, and allowing the City to remove the fence to make the property safer and more accessible, and authorized staff to execute the appropriate contract documents. The Commissioners also directed the staff to obtain an appraisal of the parcel and otherwise investigate its sale.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Larry Smith, Inc. for the McHenry Street and Clifton Avenue Water Main Replacement Project, with a total project budget of \$90,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Spaulding, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Rose Excavating and Development Inc. for the Latonia Avenue Water Main Replacement Project, with a total project budget of \$215,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Cunningham, the Commissioners unanimously authorized the CEO or his designee to negotiate and execute a professional services agreement for rate making-related consulting services with Gannett Fleming Valuation and Rate Consultants, LLC, with a fee for services provided up to and including the filing of the rate case not to exceed \$31,000 and a fee for services provided thereafter at the standard billing rates in effect at the time the services are rendered.

Departmental reports were then provided. As part of the Finance departmental report, Stacey Kampsen delivered a detailed presentation to the Board on the investments of available District cash and advised as to the upcoming request for proposals for financial advisory services. As part of the Engineering, Production and Distribution departmental report, Ms. Kramer reviewed with the Commissioners the status of on-going projects within the 2017 5-Year Capital Budget, including highlighting the change orders since the last Board meeting and expenses incurred to date.

Chairman Macke, having determined there being no further business, adjourned the meeting at 2:29 p.m.

CHAIRMAN

SECRETARY