

**Northern Kentucky Water District
Board of Commissioners
Special Meeting
May 18, 2017**

A special meeting of the Board of Commissioners of the Northern Kentucky Water District was held on May 18, 2017 at the Northern Kentucky Water District located at 2835 Crescent Springs Road, Erlanger, Kentucky. All Commissioners were present. Also present were Ron Lovan, Dave Enzweiler, Bill Speier, Lindsey Rechten, Amy Kramer, Matt Piccirillo, Kyle Ryan, Stacey Kampsen, and Brian Dunham.

Chairperson Macke called the meeting to order at 11:00 a.m., and Ms. Kramer led the pledge of allegiance.

The Board reviewed correspondence received and articles published since the last special Board meeting on April 25, 2017.

On motion of Commissioner Cunningham, seconded by Commissioner Koester, the Commissioners unanimously approved the minutes for the special board meeting held on April 25, 2017.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the periods April 1, 2017 through April 30, 2017. On motion of Commissioner Wagner, seconded by Commissioner Cunningham, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of April, 2017.

On motion of Commissioner Sommerkamp, seconded by Commissioner Koester, the Commissioners unanimously approved the acceptance of the bid by and awarding the contract to National Water Services, LLC for pump services for a one (1) year term with the option to extend the contract for up to two additional one-year terms with a total project budget of \$60,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bids by and awarding the contracts to the various vendors for the particular chemicals as highlighted on the bid tabulation, with a total project budget of \$986,814, and authorized staff to execute the appropriate documents.

On motion of Commissioner Cunningham, seconded by Commissioner Koester, the Commissioners unanimously rejected the bids for the Central Facility Lighting Project.

On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Howell Contractors, Inc. for the Blossom Lane Water Main Replacement Project,

with a total project budget of \$895,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Jack Gemmer & Sons, Inc. for the Brookwood Drive Water Main Improvements – Central Phase Project, with a total project budget of \$175,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Koester, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Rose Excavating and Development, Inc. for the Lorup Avenue Water Main Replacement Project, with a total project budget of \$195,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Wagner, the Commissioners unanimously approved a professional services agreement with CyberScout, LLC, for the Records and Information Management Consulting Services Project, with a total project budget for professional services for information and records management consulting services of \$35,000, and authorized staff to execute the appropriate documents.

Departmental reports were then provided. As part of the Engineering, Production and Distribution report, Ms. Kramer reviewed with the Board the boil water advisory issued due to the Taylor Mill / Covington water main break. In addition, Ms. Kramer reviewed with the Commissioners the status of on-going projects within the 2017 5-Year Capital Budget, including highlighting the two change orders since the last Board meeting and expenses incurred to date.

Chairman Macke, having determined there being no further business, adjourned the meeting at 12:09 p.m.

CHAIRMAN

SECRETARY

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