

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
June 22, 2017**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on May 18, 2017 at the Northern Kentucky Water District located at 2835 Crescent Springs Road, Erlanger, Kentucky. All Commissioners were present, except Commissioner Spaulding. Also present were Ron Lovan, Dave Enzweiler, Bill Speier, Amy Kramer, Jenna Canafax, Steve Glass, Stacey Kampsen, Kristin Leadingham with VonLehman CPA and Advisory Firm, and Michael Nitardy of Frost Brown Todd LLC.

Chairperson Macke called the meeting to order at 12:05 a.m., and Steve Glass led the pledge of allegiance.

The Board reviewed correspondence received and articles published since the last special Board meeting on May 18, 2017.

Ms. Kristin Leadingham with VonLehman CPA and Advisory Firm, the District's outside auditor, presented the December 31, 2016 audit report. It was noted that, prior to this presentation, Ms. Leadingham had also met with the Chairman, Treasurer, President/CEO and Finance Manager for the District on June 20, 2017 to review the report. On motion of Commissioner Cunningham, seconded by Commissioner Wagner, the Commissioners unanimously approved the acceptance of the December 31, 2016 audit report. At this point, Ms. Leadingham left the meeting.

On motion of Commissioner Cunningham, seconded by Commissioner Koester, the Commissioners unanimously approved the minutes for the special board meeting held on May 18, 2017.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the periods May 1, 2017 through May 31, 2017. On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of May, 2017.

On motion of Commissioner Sommerkamp, seconded by Commissioner Wagner, the Commissioners unanimously approved the acceptance of the bid by and awarding the contract to Horizon Bros. Painting Corp., Inc. for the Dudley 1080 Tank Rehabilitation project with a total project budget of \$700,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Cunningham, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarding the contract to Greater Comfort Heating and Air Conditioning, Inc. for HVAC Periodic

Maintenance for one year with the option to extend the contract for up to two additional one-year terms, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Koester, the Commissioners unanimously approved the District's acceptance of the bid by and awarding the contract to A&S Electric Supply, Inc. for the Central Facility Lighting project with a total project budget of \$50,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Commissioners unanimously approved a professional services agreement with Magna Engineers PLLC, to design the RICE/NESHAP Generator project, with a total project budget of \$1,038,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding the contract to Howell Contractors, Inc. for the Madison Pike Phase 2, 30" and 24" Water Main Replacement project, with a total project budget of \$1,675,000, and authorized staff to execute the appropriate documents.

Departmental reports were then provided. As part of the Finance report, Ms. Kampsen provided a general overview of work being done in preparation for a future application for an adjustment of rates. Ms. Kampsen noted that she met on June 20, 2017 with the Chairman, Treasurer, and President/CEO of the District. The audit report and progress on a future rate adjustment application were reviewed during the meeting. As part of the Engineering, Production and Distribution report, Ms. Kramer reviewed with the Commissioners the status of on-going projects within the 2016 5-Year Capital Budget, including highlighting the two change orders since the last Board meeting and expenses incurred to date.

Chairman Macke, having determined there being no further business, adjourned the meeting at 1:55 p.m.

CHAIRMAN

SECRETARY