

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
January 25, 2018**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on January 25, 2018 at the Northern Kentucky Water District located at 2835 Crescent Springs Road, Erlanger, Kentucky. All Commissioners were present with the exception of Commissioner Cunningham and Chairman Fred Macke. Also present were Ron Lovan, Amy Kramer, Lindsey Rehtin, Dave Enzweiler, Nathan Hodges, Lori Simpson, Bill Speier, Steve Glass, Stacey Kampsen, Alex Mattingly, Kyle Ryan, Kim Clemons and Brian Dunham.

Vice-Chairman Wagner, who served as chair of the meeting, called the meeting to order at 12:00 p.m., and Dave Enzweiler led the pledge of allegiance.

On Motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, the Commissioners recognized the retirement of David Enzweiler by approving the following Retirement Resolution for David Enzweiler:

A Resolution and Order Honoring
Dave Enzweiler
In Recognition of Dedicated Service

Whereas, Dave Enzweiler has provided dedicated service from January 19, 1988 to November 30, 2017 to the Northern Kentucky Water District and the community served by the District; and,

Whereas, it is the intention of the District to recognize Dave Enzweiler for his distinguished record of service and his effective use of knowledge and experience to commendably and to the very best of his ability with honor, integrity and dignity serve the District and its constituents as a faithful employee;

Whereas, during his nearly 30-year career, Dave has performed many duties, beginning in Customer Service with meter change outs and field service, then moving on to Distribution Operations as an Inspector and a Cross Connection Coordinator, eventually being promoted to Foreman. Later, Dave transferred into the Engineering Division where he was a Technician & Project Foreman and finally, moving on to Maintenance as a Pumping Supervisor, earning a promotion to Maintenance Supervisor. He has contributed to projects and initiatives including: Mergers and Acquisitions of Multiple Water Systems, New Ohio River Pumping Station, Conversion to Sodium Hypochlorite, 3 New Chemical Buildings, Addition of Advanced Treatment Facilities, Scada System Development, Implementation of Computerized Maintenance Management System, and Reservoir Dredging, to name only a few. He has been recognized for his exceptional service by receiving awards for his dedication to implementing projects and responding during challenging issues for treatment and operations and painting and building water tanks;

Now, therefore, the Board of Commissioners hereby recognizes the years of dedication and service given by Dave Enzweiler and formally extends congratulations to Dave for his service;

And Does Extend best wishes to Dave Enzweiler for success in all his future endeavors both professionally and personally.

This Resolution and Order shall be in full force and effect from and after its adoption at a properly held meeting of the Northern Kentucky Water District Board of Commissioners this 25th day of January 2018.

The Board next recognized and thanked District employees due to their loyal and hard work during the period of cold weather and resulting water main breaks.

Dave Enzweiler, Nathan Hodges, Lori Simpson, Bill Speier, and Steve Glass then left the meeting.

Mr. Lovan then introduced and welcomed Mr. Alex Mattingly, who will be joining the District effective March 1, 2018. Mr. Mattingly thanked Mr. Lovan and addressed the Board. Mr. Mattingly then left the meeting.

The Board reviewed correspondence received, and articles published since the last regular Board meeting on November 17, 2017.

On motion of Commissioner Koester, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the minutes for the regular board meeting held on November 17, 2017.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the periods November 1, 2017 through November 30, 2017 and December 1, 2017 through December 31, 2017. On motion of Commissioner Spaulding, seconded by Commissioner Koester, the Commissioners unanimously approved the expenditures of the District for the months of November and December 2017.

On motion of Commissioner Koester, seconded by Commissioner Sommerkamp, the Commissioners unanimously rejected all of the bids for the installation of new water service lines and meters, which included bids from Becknell-Coghill, Inc., Jack Gemmer & Sons, Inc., and J Daniel & Company, Inc.

On motion of Commissioner Koester, seconded by Commissioner Sommerkamp, the Commissioners unanimously authorized a Change Order to the contract documents for the NKWD-Kenton County Unserved Water Project 2012 (Sub-District M) Water Main Extension Project with Smith & Brown Contractors, Inc. for \$56,773.03 for the two additional horizontal directional bore lengths and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District's acceptance of the bid from and award the contract to Wiseway Supply for the ¾-inch and 1-inch copper service piping and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Koester, the Commissioners unanimously approved the District's acceptance of the bid from and award the contract to Smithcorp, Inc. for the Highland Avenue Water Main Replacement with a total project budget of \$135,000, and authorized staff to execute the appropriate contract documents.

The Board considered the election of officers of the Board of Commissioners. On motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, the Board unanimously agreed to elect Commissioner Cunningham as the Chair of the Board effective as of February 1, 2018; on motion of Commissioner Koester, seconded by Commissioner Spaulding, the Board unanimously agreed to elect Commissioner Wagner as the Vice-Chair effective as of February 1, 2018; on motion of Commissioner Koester, seconded by Commissioner Spaulding, the Board unanimously agreed to elect Commissioner Sommerkamp as the Secretary effective as of February 1, 2018; and, on motion of Commissioner Koester, seconded by Commissioner Spaulding, the Board unanimously agreed to elect Commissioner Koester as the Treasurer effective as of February 1, 2018.

The Commissioners reviewed the District's financial reports and Department reports. As part of her report, Ms. Kramer reviewed with the commissioners the project change orders incurred since the last meeting of the Board.

Other matters of a general nature were discussed.

Departures from the meeting were made at 1:05 p.m. by Brian Dunham, Lindsey Rehtin, Stacey Kampsen & Kim Clemons.

Departures from the meeting were made at 1:50 p.m. by Ron Lovan, Amy Kramer, John Scheben & Kyle Ryan.

On a motion of Commissioner Spaulding, seconded by Commissioner Koester, the Board unanimously agreed to and authorized and directed the following: that the Treasurer, Doug Wagner, negotiate and execute such changes to Mr. Lovan's Employment Agreement as may be mutually agreed upon.

On a motion by Commissioner Spaulding, seconded by Commissioner Koester, the Board unanimously agreed to adjourn the meeting at 2:05 p.m.

CHAIRMAN

SECRETARY

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