

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
March 15, 2018**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on March 15, 2018 at the Northern Kentucky Water District located at 2835 Crescent Springs Road, Erlanger, Kentucky. All Commissioners were present with the exception of Commissioners Douglas Wagner and Joseph Koester. Also present were District staff members Ron Lovan, Amy Kramer, Lindsey Rechtin, Kim Clemons, Alex Mattingly, Stacey Kampsen, Kyle Ryan, Jeff Schuchter, Mary Carol Wagner, Kenny Ford and John Scheben. John Nienaber of Heritage Bank was also in attendance.

Chairman Clyde Cunningham called the meeting to order at 12:02 p.m., and Alex Mattingly led the pledge of allegiance.

On motion of Commissioner Macke, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the minutes for the regular Board meetings held on January 21, 2018 and February 15, 2018.

The Board reviewed correspondence received, and articles published since the last regular Board meeting on February 15, 2018.

Kim Clemons and Ron Lovan reviewed the District's strategic plan, and asked the Board for any comments or suggested updates to that plan. No comments or updates were offered.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, for the periods February 1, 2018 through February 28, 2018. On motion of Commissioner Macke, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the expenditures of the District for the month of February 2018.

On motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, the Board unanimously accepted the bid in the amount of \$205,900.00 from and awarded a contract to Hall's Paving and Sealing, Inc. for asphalt restoration services, and authorized staff to execute the appropriate contract documents, which shall contain an option to renew the agreement for an additional one year period.

On motion of Commissioner Macke, seconded by Commissioner Spaulding, the Board unanimously accepted the bid in the amount of \$73,262.50 from and awarded a contract to Bray Trucking, Inc. for the purchase of aggregate materials, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Macke, the Board unanimously accepted the bid in the amount of \$217,162.50 from and awarded a contract

to Ideal Supplies, Inc. for the purchase of flowable fill and concrete, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Spaulding, the Board unanimously accepted the bid from and awarded a contract to J. K. Meurer Corp. for the 2018 asphalt restoration, milling, and paving, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Spaulding, the Board, after some discussion, unanimously accepted the proposal from and awarded a contract to Cornwell Engineering Group for services related to the Fort Thomas Treatment Plant North Reservoir Solids Removal Project, and authorized staff to execute the appropriate contract documents. During the discussion, it was noted that Cornwell was chosen because they had previously worked on similar projects and had extensive experience in this area of expertise.

On motion of Commissioner Macke, seconded by Commissioner Spaulding, the Board unanimously accepted the bid of Worldwide Industries Corp for the painting of the District's Devon Tank with a project budget of \$800,000, and authorized the staff to execute appropriate contract documents.

On motion of Commissioner Spaulding, seconded by Commissioner Macke, the Board unanimously accepted the bid of D&M Painting Corp. for the painting of the District's Harrison Tank and to repair the South Newport Tank with a project budget of \$300,000, and authorized the staff to execute appropriate contract documents.

On motion of Commissioner Macke, seconded by Commissioner Sommerkamp, the Board unanimously accepted the bid of Seven Brothers Painting, Inc. for the painting of the District's Rossford Tank with a project budget of \$360,000, and authorized the staff to execute appropriate contract documents.

On the motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, the Board unanimously rejected the alternate bid of Seven Brothers Painting, Inc. for the painting the Devon Tank, Harrison Tank, and Rossford Tank and repairs to the South Newport Tank because it was not the lowest bid (it was determined to be a lower cost to the District to divide the work into individual contracts).

On motion of Commissioner Sommerkamp, seconded by Commissioner Spaulding, the Board unanimously accepted the bid of Larry Smith, Inc. for the Birch Drive Water Main Replacement Project with a project budget of \$160,000, and authorized the staff to execute appropriate contract documents.

On motion of Commissioner Spaulding, seconded by Commissioner Macke, the Board unanimously accepted the bid of Jack Gemmer & Sons, Inc. for the Brookwood Drive Water Main Replacement Project (North Phase) with a project budget of \$120,000, and authorized the staff to execute appropriate contract documents.

On motion of Commissioner Macke, seconded by Commissioner Sommerkamp, the Board unanimously authorized the staff to execute an agreement with the Kentucky Transportation Cabinet (KTC) for betterment/improvement costs in the amount of \$162,593 for water main upgrades along KY 9 in Newport from West 9th Street to Chestnut Way. Coordinating this project with KTC will result in a cost savings to the District.

On motion of Commissioner Sommerkamp, seconded by Commissioner Spaulding, the Board unanimously authorized the staff to execute an agreement with the Kentucky Transportation Cabinet (KTC) for betterment/improvement costs in the amount of \$42,017 for water main upgrades along KY 9 in Newport from West 12th Street to West 9th Street. Coordinating this project with KTC will result in a cost savings to the District.

Lindsey Rehtin made a presentation on the results of the District committee's review of general banking, lockbox, and investment advisory service proposals received. At the conclusion of the presentation, on the motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, the Board accepted the proposal of Heritage Bank for general banking and lockbox services for the District and authorized staff to execute any applicable agreements for these services for the years 2018, 2019, and 2020, with an option to extend the agreement for additional one year increments, and deferred a decision related to investment advisory services until additional clarification and information is provided to the District. Kenny Ford, CIS/Network Administrator (who is also relatively new to the District staff), was recognized for his contributions as a member of the District committee reviewing these proposals. Ron Lovan thanked the entire committee for their efforts as well.

The Commissioners reviewed the District's financial reports and Department reports. As part of her report, Lindsey Rehtin noted additional grant revenue received by the District, and updated the Board on the status of District's audit.

As part of her report, Amy Kramer and Kyle Ryan discussed upcoming work related to improving water pressure in the Taylor Mill area, and Ms. Kramer and Mary Carol Wagner gave an overview of the upcoming 2017 Consumer Confidence Report that will be available on the District website. In addition, Ms. Kramer reviewed project change orders with the Board that were incurred since its last meeting.

Kim Clemons gave an update on the District's ongoing anti-harassment employee training program, which has trained 111 District employees to-date with an additional training session planned.

Ron Lovan gave an update on the proposed Crestview Hills Right-of-Way Regulation Ordinance, and pending Kentucky General Assembly bills that would potentially affect the District.

There being no further business, the Board unanimously agreed to adjourn the meeting at 1:48 p.m.

CHAIRMAN

SECRETARY