

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
April 19, 2018**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on April 19, 2018 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky. All Commissioners were present except Commissioner Patricia Sommerkamp. Also present were Ron Lovan, Lindsey Rehtin, Amy Kramer, Kim Clemons, Alex Mattingly, Stacey Kampsen, Kyle Ryan, and Steve Broering.

Commissioner Clyde Cunningham called the meeting to order at 12:04 p.m., and Kim Clemons led the pledge of allegiance.

The Commissioners reviewed correspondence received and articles published since the last regular Board meeting on March 15, 2018.

On motion of Commissioner Joseph Koester, seconded by Commissioner Fred Macke, the Commissioners unanimously approved the minutes for the regular Board meeting held on March 15, 2018.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period March 1, 2018 through March 31, 2018. On motion of Commissioner Koester, seconded by Commissioner David Spaulding, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of March 2018.

On motion of Commissioner Macke, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Smith & Brown Contractors Inc. for the Echo Hills and Licking River Pike Water Main Replacement Project with a project budget of \$790,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Koester, seconded by Commissioner Macke, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Rose Excavating & Development Inc. for the Erlanger Road Phase 2 Water Main Replacement Project with a project budget of \$325,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Spaulding, seconded by Commissioner Koester, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Northeast Kentucky Excavating Co., Inc. for the Dudley Road and Lyndale Court Water Main Replacement Project with a project budget of \$831,490, and authorized staff to

execute the appropriate documents. Kyle Ryan answered questions from Commissioners Koester and Macke about the recommended contractor.

On motion of Commissioner Douglas Wagner, seconded by Commissioner Macke, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Jack Gemmer and Sons, Inc. for the Winters Lane Water Main Replacement Project with a project budget of \$870,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Koester, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Larry Smith Inc. for the Ripple Creek Road Water Main Replacement Project with a project budget of \$235,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Koester, the Commissioners unanimously approved the execution of the agreement with the City of Fort Thomas for the Pentland Place, Sabre Court, & David Drive Improvement Project with a project budget of \$255,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Spaulding, seconded by Commissioner Wagner, the Commissioners unanimously approved the execution of the contract documents for meter bids to Badger Meter, Inc. and Core & Main LP with an option to renew the contract for an additional one-year term and authorized staff to execute the appropriate documents. Lindsey Rehtin answered questions from Commissioners Macke and Cunningham regarding the bid process and the staff recommendation.

On motion of Commissioner Spaulding, seconded by Commissioner Koester, the Commissioners unanimously accept the proposal of The Huntington Investment Company and Fifth Third Securities for financial advisory services for the years 2018, 2019, and 2020 with an option to extend in one year increments and authorized staff to execute the appropriate documents.

On motion of Commissioner Spaulding, seconded by Commissioner Koester, the Commissioners unanimously approved the District's authorization of the Resolution for a Data Sharing Cooperative Agreement with SD1, which may be characterized as an interlocal agreement, if necessary, and further authorizing the President/CEO or his designee to negotiate and execute the agreement. Alex Mattingly gave a brief overview of the proposed agreement to the Board.

The Commissioners reviewed the District's financial reports and Department reports. Lindsey Rehtin discussed GASB 68 and 62 with the Board, and explained how each was applicable to the Water District. As part of her report, Amy Kramer reviewed with the Commissioners the status of on-going projects within the 2018 5-Year Capital Budget, including highlighting change orders and expenses incurred to date. Kim Clemons gave a brief overview and update of the employee compensation study process.

On a motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Board unanimously agreed to go into executive/closed session under the provisions of KRS 61.810(1)(c) to discuss pending or proposed litigation against or on behalf of the District and to protect the District's legal interests and strategy in connection with such litigation. The executive session commenced at 1:21 p.m. and ended at 2:26 p.m. No action was taken by the Board.

The meeting adjourned at 2:28 p.m.

CHAIRMAN

SECRETARY