

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
May 17, 2018**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on May 17, 2018 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky. All Commissioners were present except Commissioner David Spaulding. Also present were Ron Lovan, Lindsey Rehtin, Amy Kramer, Kim Clemons, Alex Mattingly, Stacey Kampsen, Kyle Ryan, Steve Broering, Jeff Schuchter, Jenna Canafax, and Mary Carol Wagner.

Commissioner Clyde Cunningham called the meeting to order at 12:06 p.m., and Jenna Canafax led the pledge of allegiance.

The Commissioners reviewed correspondence received and articles published since the last regular Board meeting on April 19, 2018.

On motion of Commissioner Fred Macke, seconded by Commissioner Joseph Koester, the Commissioners unanimously approved the minutes for the regular Board meeting held on April 19, 2018.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period April 1, 2018 through April 30, 2018. On motion of Commissioner Douglas Wagner, seconded by Commissioner Koester, and after discussion, the Board unanimously approved the expenditures of the District for the month of April 2018.

On motion of Commissioner Macke, seconded by Commissioner Patricia Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarded contracts to the following for chemicals to be used by the District: Brenntag Mid-South (Sodium Hydroxide, \$2.264 per lb.), Chemrite (Copper Sulfate, \$1.845 per lb.), Pencco, Inc. (Hydrfluorosilicic Acid, \$1.395 per lb.), Kemira Water Solutions (Liquid Ferric Sulfate, \$343 per dry ton), Aluminum Chemical Specialties (Polyaluminum Chloride, \$.238 per lb., TMTP only), USALCO (Polyaluminum Chloride, \$.17 per lb., MPTP and FTTP), Carus Corp. (Potassium Permanganate, \$1.45 per lb.), Shannon Chemical Corp. (Corrosion Inhibitor, \$.346 per lb.), Polydyne, Inc (Cationic Acrylamide Polymer for Actiflo/Lamella, \$.205 per lb.; and Anionic Acrylamide Polymer for dewatering presses, \$1.595 per lb.), and Jacobi Carbons (Powdered Activated Carbons, \$.65 per lb. for both 900 lb. supersacks and 40 to 50 lb. bags), and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Koester, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarded a contract to Abraxis, Inc. for the purchase of a Cyanotoxin Automated Assay System for the

District laboratory in an amount not to exceed \$35,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Koester, the Commissioners unanimously approved the District's acceptance of the bid by and awarded a contract to Glenwood Electric for \$72,202 for the lab standby power project (total project budget is \$237,000), and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarded a contract to Matchpoint Water Asset Management Inc. for the 2018 Leak Detection Program a project budget of \$40,377 and authorized staff to execute the appropriate documents. Jenna Canafax answered questions from Commissioners Koester about the leak detection process utilized by the contractor.

On motion of Commissioner Macke, seconded by Commissioner Koester, the Commissioners unanimously approved the District's acceptance of the bid by and awarded a contract to Smithcorp, Inc. for the Arlington Road Water Main Replacement Project with a project budget of \$210,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarded a contract to Larry Smith, Inc. for the Church St. and Faye Dr. Water Main Replacement Project with a project budget of \$135,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Macke, seconded by Commissioner Koester, the Commissioners unanimously approved the District's acceptance of the bid by and awarded a contract to Rector Excavating for the Highland Ave. Water Main Replacement Project with a project budget of \$135,000, and authorized staff to execute the appropriate documents. Kyle Ryan explained the project, and that half the costs were funded by the City of Fort Mitchell and Ashley Development. Mr. Ryan then answered questions about the project from Commissioners Macke and Koester.

On motion of Commissioner Macke, seconded by Commissioner Wagner, the Commissioners unanimously authorized the purchase of vehicles and equipment, and authorized 11 vehicles or pieces of equipment to be deemed surplus property and sold in accordance with the policy for sale and disposal of District property.

On motion of Commissioner Wagner, seconded by Commissioner Koester, the Commissioners unanimously approved a resolution authorizing the purchase by the Commonwealth of Kentucky Transportation Cabinet of 4,480 sq. ft. of property and lease of an additional 3,295 sq. ft. of land in front of the District's Devon Water Tank, and further authorized the President/CEO to execute all applicable documents related to the property purchase and lease.

On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved a resolution authorizing the District to enter into an interlocal agreement with the City of Erlanger for joint projects and bidding, and authorized staff to execute the agreement on behalf of the District (including any revisions that may be required by the Kentucky Attorney General).

The Commissioners reviewed the District's financial reports and Department reports. Lindsey Rechtin updated the Board on the District's transition to Heritage Bank for banking services, and gave an overview of possible changes to how the District charges credit card fees to customers. Ms. Rechtin also updated the Board on the District's upcoming rate adjustment case. As part of her report, Amy Kramer updated the Board on two change orders, provided an overview of the effects of the cold temperatures in January 2018 on District operations, and showed historical photos of the Fort Thomas Treatment Plan reservoir. Kim Clemons provided the Board with an update on the implementation of the employee compensation and job classification study.

On motion of Commissioner Wagner, seconded by Commissioner Koester, the Board unanimously agreed to go into executive/closed session under the provisions of KRS 61.810(1)(c) to discuss pending or proposed litigation against or on behalf of the District and to protect the District's legal interests and strategy in connection with such litigation. The executive session commenced at 1:15 p.m. and ended at 2:06 p.m. No action was taken by the Board.

The meeting adjourned at 2:07 p.m.

CHAIRMAN

SECRETARY