

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
June 28, 2018**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on June 28, 2018 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky. All Commissioners were present except Commissioner Fred Macke. Also present were Ron Lovan, Lindsey Rechtin, Amy Kramer, Kim Clemons, Alex Mattingly, Stacey Kampsen, and Kyle Ryan. Kristin Leadingham with Von Lehman CPAs was also in attendance.

Commissioner Clyde Cunningham called the meeting to order at 12:05 p.m., and Kyle Ryan led the pledge of allegiance.

The Commissioners reviewed correspondence received and articles published since the last regular Board meeting on May 17, 2018.

On motion of Commissioner Douglas Wagner, seconded by Commissioner David Spaulding, the Board unanimously approved the retirement resolution honoring Engineering Distribution Clerk Sherril Cook for 17 years of service to the Northern Kentucky Water District. Ron Lovan commented that Ms. Cook was an excellent employee and will be missed at the District.

On motion of Commissioner Spaulding, seconded by Commissioner Joseph Koester, the Board unanimously accepted the December 31, 2017 audit report for the District as presented by Kristin Leadingham of Von Lehman. Mr. Lovan noted that Ms. Leadingham had also met with the Board Chairman, Treasurer, President/CEO, Vice President of Finance and Support Services, and Finance Manager on June 26, 2018 to review the report in more detail.

On motion of Commissioner Patricia Sommerkamp, seconded by Commissioner Wagner, the Commissioners unanimously approved the minutes for the regular Board meeting held on May 17, 2018.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period May 1, 2018 through May 31, 2018. On motion of Commissioner Koester, seconded by Commissioner Sommerkamp, and after discussion, the Board unanimously approved the expenditures of the District for the month of May 2018.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Board unanimously accepted the proposal of and authorized District staff to execute an engineering services agreement with CT Consultants, Inc. to design the North Fort Thomas Avenue Water Main Replacement Project.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Board unanimously approved Resolution 004-062818, which authorized the Vice President of Finance and Support Services to execute any and all documents required on the behalf of the District to obtain disaster assistance from federal or Kentucky agencies.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Board unanimously authorized District staff to evaluate the remaining bids for groundskeeping services and, if necessary, further authorized staff to terminate the existing groundskeeping contract and execute contract documents with the next best bidder for these services for the remainder of the initial contract, with the option to renew for two additional one-year periods.

On motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarded a contract to Polydyne, Inc. for the purchase of cationic acrylamide polymer at \$2.05 per pound for a one year period, and authorizing staff to execute any necessary documents. This item corrects the erroneously listed bid price approved at the prior Board meeting.

The Commissioners reviewed the District's May financial reports and Department reports. Lindsey Rehtin updated the Board on the District's upcoming rate adjustment case, and the continuing transition to Heritage Bank for banking services. As part of her report, Amy Kramer updated the Board on the recent American Water Works Association conference and five change orders. Kim Clemons provided the Board with an update on the implementation of the employee compensation and job classification study.

On motion of Commissioner Spaulding, seconded by Commissioner Koester, the Board unanimously agreed to go into executive/closed session under the provisions of KRS 61.810(1)(c) to discuss pending or proposed litigation against or on behalf of the District and to protect the District's legal interests and strategy in connection with such litigation. The executive session commenced at 1:05 p.m. and ended at 2:13 p.m. No action was taken by the Board.

The meeting adjourned at 2:14 p.m.

CHAIRMAN

SECRETARY