

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
August 16, 2018**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on August 16, 2018 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky. All Commissioners were present, except for Commissioners Patricia Sommerkamp and Clyde Cunningham. Also present were Ron Lovan, Lindsey Rehtin, Amy Kramer, Kim Clemons, Alex Mattingly, Stacey Kampsen, Jeff Schuchter, Chris Bryant, John Scheben, and Kyle Ryan.

Commissioner Douglas Wagner called the meeting to order at 12:03 p.m., and John Scheben led the pledge of allegiance.

The Commissioners reviewed correspondence received and articles published since the last regular Board meeting on July 19, 2018.

On motion of Commissioner Fred Macke, seconded by Commissioner Joseph Koester, the Commissioners unanimously approved the minutes for the regular Board meeting held on July 19, 2018.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period July 1, 2018 through July 31, 2018. On motion of Commissioner Macke, seconded by Commissioner Spaulding, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of July 2018.

On motion of Commissioner Spaulding, seconded by Commissioner Koester, the Board unanimously accepted the bid of and awarded a contract to Lanigan Construction, LLC for the Bromley Tank Site Drainage Channel Improvements with a project budget of \$30,000, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Macke, seconded by Commissioner Spaulding, the Board unanimously authorized staff to execute an engineering services agreement with Magna Engineers, PLLC. to design the Central Facility Standby Power project with a proposed fee of \$29,530.

On motion of Commissioner Spaulding, seconded by Commissioner Koester, the Board unanimously authorized staff to execute an engineering services agreement with Burgess and Niple, Inc. to assist with the FTTP Solids Handling Improvement project with a proposed fee of \$208,195.

On motion of Commissioner Macke, seconded by Commissioner Koester, the Board unanimously authorized the purchase of equipment and services from Verizon, utilizing the

Commonwealth of Kentucky's cooperative purchasing contract for cellular services, for a single one-year term with the option to extend the contract at staff's discretion for up to four additional one-year terms, with an estimated annual cost of \$61,723.

On motion of Commissioner Spaulding, seconded by Commissioner Koester, the Board unanimously accepted the bid of and awarded a contract to J.K. Meurer Corp. for the 2018 Asphalt Restoration Milling and Paving and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Koester, seconded by Commissioner Macke, the Board unanimously authorized the execution of the agreement with the City of Erlanger for the Narrows Road and Nelson Road Improvement Project with a total project budget of \$75,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Spaulding, seconded by Commissioner Koester, the Board unanimously approved Resolution 007-081618, declaring the property at 4231-A Lafayette Court, Erlanger to be surplus and authorize the sale and transfer of this property to Christopher and Deborah Parsons for the appraised value of \$800.00 and the release of unused easements on or adjacent to this property, and further authorizing the President/CEO or his designee to execute all applicable documents to effectuate the sale of property and release of any related easements.

On motion of Commissioner Spaulding, seconded by Commissioner Macke, the Board unanimously authorized a change order to the contract documents for the Dudley Rd. and Lyndale Ct. water main replacement project in the amount of \$71,685.00. Staff reported that the change order was for unanticipated work within the roadway to avoid conflicts with existing utility infrastructure.

The Commissioners reviewed the District's financial reports and Department reports. Lindsey Rehtin updated the Board on the District's revenues and expenditures. As part of her report, Amy Kramer reviewed with the Commissioners the status of on-going projects, including highlighting three change orders and expenses incurred to date.

Other matters of a general nature were discussed.

On motion of Commissioner Koester, seconded by Commissioner Macke, the Board unanimously agreed to go into executive/closed session under the provisions of KRS 61.810(1)(c) to discuss pending or proposed litigation against or on behalf of the District and to protect the District's legal interests and strategy in connection with such litigation. The executive session commenced at 12:52 p.m. and ended at 2:21 p.m. After returning to open session, no action was taken by the Board.

The meeting adjourned at 2:21 p.m.

CHAIRMAN

SECRETARY